



**Board of Selectmen
Minutes
Tuesday, March 26, 2013 at 7:00PM
Town Hall Meeting Room**

The meeting was called to order at 7:00PM by Chair, Lucy Wallace in the Town Hall Meeting Room. Selectmen Marie Sobalvarro, Ron Ricci, Tim Clark and Bill Johnson were all in attendance as well as the Town Administrator Tim Bragan and Executive Assistant Julie Doucet.

MINUTES

On a Ricci/Johnson motion, the board voted unanimously to approve the minutes of 2/26, 2/28 and 3/5, as presented.

APPOINTMENTS

Energy Advisory Committee

Committee member David Fay was present to recommend Steve Matson for appointment to the Energy Advisory Committee. Matson took a moment to express his interest in serving. On a Ricci/Clark motion, the board voted unanimously to appoint Steve Matson to the Energy Advisory Committee.

Conservation Commission

Commission Chair Paul Willard was present to recommend Joanne Ward for appointment to the commission. Ward is fairly new to town and took a few moments to explain her experience and why she is interested in serving. On a Clark/Sobalvarro motion, the board voted unanimously to appoint Joanne Ward to the Conservation Commission with a term expiring in 2015.

TOWN ADMINISTRATOR REPORT

Tim Bragan presented the Selectmen with a Chapter 90 reimbursement request for the resurfacing on Park Lane and Old Schoolhouse Road. On a Sobalvarro/Clark motion, the board voted unanimously to approve the Chapter 90 request for \$170,382.89.

Bragan announced the Finance Committee books are in and copies will be available for pick up at the library and town hall by Thursday, March 28th. He said copies will also be provided at the Annual Town Meeting.

RESIGNATION

On a Johnson/Ricci motion, the board voted unanimously to accept Doug Coots resignations from the Town Hall Building Committee and the Historical Commission.

GINNY THURSTON SCHOLARSHIP

Executive Assistant Julie Doucet informed the Selectmen of the minimal amount available to be granted from the scholarship trust fund. The board discussed holding off on the scholarship for a year or offering a non-monetary award. Marie Sobalvarro said

she would contact the Thurston family to find out their opinion. Tim Clark asked Bragan to investigate why the trust fund is not performing better. The board will revisit at the next meeting.

SCHOOL COMMITTEE & BOARD OF SELECTMEN - MOU

Acting through the Cable Committee

Lucy Wallace invited Cable Committee (HCTV) member John Burns and School Committee member Keith Cheveralls to participate in the discussion. Cheveralls drafted the MOU and said this third version is materially similar to the draft presented on the 18th with a few revisions. He said this draft does include the changes with funding. He confirmed the School Committee and HCTV have both reviewed and voted unanimously to approve the draft as presented. He said attachment B (school security/student safety/HCTV policies) has not been included because the interior door accessibility has not been finalized. Cheveralls acknowledged the document is imperfect and will likely evolve over time. Marie Sobalvarro asked about the absorption of the utilities. Cheveralls said the document intends to mirror the current agreement the town has with the cable committee but admitted they are unsure of the operating costs. They did receive a rough estimate from the Energy Advisory Committee of \$2,000 which Cheveralls believes can easily be absorbed into the school budget. Ron Ricci asked if HCTV or the School Committee were comfortable with the agreement as drafted. Cheveralls and Burns answered yes. Tim Clark asked about CORI checks and how supervision of students will be handled especially related to community use after hours. Cheveralls said this is addressed within the school policies under security and safety. Burns confirmed this will also be included in the HCTV policies.

The Selectmen agreed to sign the document once the following is received:

- Copy of the School's policy as it relates to Bromfield school security and student safety.
- Copy of HCTV's Policies and Procedures

TOWN ADMINISTRATOR REPORT continued

Fire Chief Rick Sicard was present to request out of state travel to Washington DC, May 8-9 to attend the Annual Congressional Fire Service Institute Dinner & Events. He said the cost can be absorbed into his budget. On a Clark/Sobalvarro motion, the board voted unanimously to approve the request for out of state travel for May 8-9 to the 25th Annual Congressional Fire Service Institute Dinner & Events.

ANNUAL TOWN MEETING WARRANT – recommendations & assignments

The board decided to assign the articles, take votes when necessary and go back to articles that require more discussion.

Article 38: Home Rule Petition Special Act – Liquor Licenses

Tim Clark and Marie Sobalvarro were reluctant to accept the entire Chapter 138. Clark was supportive of lowering the seat number for on-premise to below 100 which would accommodate smaller restaurants. The board discussed the differences between Sections 12 (On-Premise) and 15 (Off-Premise). Bragan said Section 15 includes the sale of all alcohol. Lucy Wallace was agreeable to amending the article. Bill Johnson and Ron Ricci

were in favor of allowing the discussion on town meeting floor. Ricci suggested having an informational sheet drafted and Wallace asked Bragan to check with Town Counsel on how any changes could affect earlier votes.

Article 39: Home Rule Petition – Prevailing Wages on Local Projects

On a Clark/Sobalvarro motion, the board voted unanimously in favor of Article 39.

Article 42: Citizen Petition – Zoning Bylaw Amendment

Clark, Wallace and Sobalvarro are in favor of the article as drafted. Clark said the town hall project can not move forward without zoning relief. He also said it is not uncommon for towns to have municipal exemptions. Johnson however believes the article will have a better chance of passing if it is specific to the town hall project. Johnson and Ricci were in agreement on this. A vote was not taken.

The board voted unanimously to support articles: 36, 37, 35, 30, 29, 12, 13 and 7.

On a Johnson/Sobalvarro motion, the board voted to support article 14. (Clark – Nay)

Article 10: Town Planner

Bragan said the Personnel Board approved the Planner job description as a Grade 9. Clark and Johnson debated the options of hiring a consultant as opposed to hiring another town employee. Clark suggests a consultant will allow the town the opportunity to see how the position will work and also find the right individual before making a formal commitment. Clark and Sobalvarro are concerned about the other benefits an additional employee will cost the town. Sobalvarro and Wallace are also seeking more clarity on the job description and the reporting structure. Wallace said in the past the Planning Board did have a consultant. Johnson pointed out the Planning Board is the only significant board with no professional support. Ricci added the concept of hiring on a temporary basis. The board decided to defer a vote on this article until next week's meeting.

JBOS UPDATE

The board discussed suggesting JBOS meetings are used as a forum for meaningful conversations with MassDevelopment.

The meeting was adjourned at 10:00pm.

Documents referenced:

APPOINTMENTS - Volunteer forms: Joanne Ward 1.4.2013 & Steve Matson 2.13.2013

RESIGNATION – Doug Coots letter dated 3.6.2013

SCHOOL COMMITTEE & BOARD OF SELECTMEN - MOU – dated 3.1.2013